

# Accreditation Standards

## Organizational Management ---

### Standard 1 - Organizational Planning

The organization uses planning processes that articulate its mission and set the direction for the organization.

### Standard 2 - Employee Management

The organization has a system to recruit, train, supervise, and evaluate employees.

### Standard 3 - Volunteer Management

The organization has a system to recruit, train, supervise, and evaluate key noninstructional volunteers.

### Standard 4 - Governing Body Responsibility

The organization has a governing body that forwards the mission of the organization.

### Standard 5 - Community Linkages

The organization identifies, establishes, and maintains community linkages.

### Standard 6 - Fiscal Management

The organization practices sound fiscal management.

## Student-centered Services ---

### Standard 7 - Student Recruitment

The organization implements its plan for recruitment of its identified student population(s).

### Standard 8 - Student Intake

The organization has a student-centered intake process that considers individual student needs, interests, goals, and competencies.

### **Standard 9 - Instruction**

The organization provides quality instruction that incorporates current adult learning theory and proven methodologies.

### **Standard 10 - Student Progress**

The organization follows a student-centered system that documents student progress in meeting individual educational needs, interests, and goals.

### **Standard 11 - Student Support**

The organization has a process in place to provide student support.

### **Standard 12 - Student Involvement**

The organization provides opportunities for students to serve the organization.

## **Tutor/Instructor Services** \_\_\_\_\_

### **Standard 13 - Tutor Recruitment**

The organization has a plan for the recruitment of tutors/instructors.

### **Standard 14 - Tutor Intake**

The organization has a process for intake of tutors/instructors.

### **Standard 15 - Tutor Support and Supervision**

The organization supports and supervises tutors/instructors.

### **Standard 16 - Training System**

The organization has a system to provide quality training and ongoing professional development to all instructional personnel.